

To: The Chairman and Members of Foston and Scropton Parish Council

Dear Councillors

You are summoned to attend the Annual General Meeting and the Annual Parish Council meeting (which follows) of Foston and Scropton Parish Council which will be held at 7.00pm on Tuesday 14th May 2024 in the Parish Hall.

Members are asked to complete the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI).

Yours sincerely



Parish Clerk/RFO

ANNUAL GENERAL MEETING AGENDA

- 1) To receive apologies for absence**
- 2) Approval of Minutes of 2023 AGM**
Matters arising from Minutes of 2023 AGM
- 3) Parish Council Officers Reports**
Vice Chairman (Cllr. P, Groom)
Treasurer (Jacky Allen)
- 4) Election of Officers**
Chairman
Vice Charman
- 5) Forms**
 - Declaration acceptance of office to be signed at the AGM and passed to the Parish Clerk
 - Declaration of Interests to be completed by end of May and forward to the Parish Clerk.

ANNUAL PARISH COUNCIL MEETING AGENDA (to follow after AGM but not to start before 7:30)

1. Variation of Order of Business (if required)

2. Declaration of Members' Interests appertaining to agenda items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

3. Public Speaking, including County, District and Police Representation.

- At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public to comment on any matter already on the agenda (Standing Order 3g). While members of the public are welcome to observe the full meeting, they may not take an active role once the question period has closed.*
- If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.*
- Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.*

4. Residents Correspondence

- Allotment plots 12 and 13a

5. To confirm and agree as a true record the Minutes of the Ordinary Foston and Scropton Parish Council Meeting held on 9th April 2024

6. Finance – Income and payments to 14th May 2024.

To approve payments to be made / income received.

- PAT village hall quote- approval

Parish Council Expenditure cheques to be approved:

Date	Payee	Description	Amount
14/05/2024	M Hayes	Lengthsman wages	£146.32
14/05/2024	J Allen	Parish Clerk Wages	£192.00
14/05/2024	HMRC	Month 8	£50.40
14/05/2024	F&S PHC	Donation	£1,000.00
14/05/2024	J Allen	Microsoft 365 Renewal	£59.99
14/05/2024	J. Allen	Stationery	£49.53
14/05/2024	EAST MIDLANDS AUDIT SERVICES LTD	Internal Audit	£200.10

Parish Hall Expenditure Cheques to be approved:

Date	Name	Description	Amount
14/05/2024	V. Blackshaw	Purchase of microwave	£100.00

Parish Hall Income

Date	Name	Description	Amount
14/05/2024	Chair Exercise Class	Chair Exercise Class	TBA

7. Forms to be Signed

- AGAR form / Exercise of Public Rights
- Governance Document
- Concurrent form

8. Planning Applications received.

To consider applications received.

Any applications received after publication of the agenda will be advised at the meeting.

- a) **Application ref. DMPA/2024/0331:** Listed building consent for a replacement UPVC conservatory at HMP Foston Hall, Uttoxeter Road, Foston, Derby, DE65 5DN
- b) **Application ref. DMPA/2024/0576:** The variation of condition no. 2 (approved plans) and 4 (access) of permission DMPA/2023/1022 (for single storey extension & conversion of former stable to form new dwelling with extended domestic curtilage) at Lawn house, Hay lane, Foston, Derby, DE65 5PJ
- c) **Application ref. DMPA/2024/0564:** Change of use from Wellness Centre (use class E(d)) to a Dwelling (use class C3) at The Firs Farm, Firs Farm Nursery, Scropton Road, Hatton, Derby, DE65 5PN
- d) **Application ref. DMPA/2024/0556:** Outline application (matters of layout, scale, appearance and landscaping reserved for later consideration) for the erection of a rural workers dwelling including details of means of access at Netherclose Farm, Uttoxeter Road, Foston, Derby, DE65
- e) **Foston Footpath 8 Diversion Order (E: 04/05/2024)**
- f) **South Derbyshire's Draft Cycle Network Supplementary Planning Document (E: 04/05/24)**
- g) **Heidelberg Materials UK - Land south of Leathersley Lane, Scropton**

9. Action Tracker

To review and updated progress on Parish Council actions

10. Chairman's report

11. Clerk's Report /May items

- Website hosting review
- Electric supplier renewal via Charities Buying Group

12. Date of next meeting

13. Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the Meeting due to the confidential nature of the business to be transacted.